

ANNUAL GENERAL MEETING 2022



**Debra Dynes
Family House**

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AGM FLYER



Debra Dynes Family House

Annual General Meeting

THIS MEETING WILL BE HELD VIRTUALLY

**Monday, November 14th 2022
6:00 P.M. - 8:00 P.M.**

TO ATTEND:

**Please contact Debra Dynes Family House at
info@debradynes.com or 613-224-3824.
We will then be able to send you the Zoom link
and meeting documents.**

**Due to COVID-19 health and safety protocols, this
meeting will happen via Zoom/dial-in**

MEMBERSHIP FORM



DEBRA DYNES FAMILY HOUSE MEMBERSHIP APPLICATION FORM 2022

First name: _____ Last name: _____

Address: _____ Apt. #: _____

City: _____ Province: _____ Postal code: _____

Phone # (main): _____ Phone # (alt): _____

Email address: _____

Occupation: _____

Benefits of Membership include:

- Invitation to Annual General Meeting
- Receive DDFH e-Newsletter, or information wherever issued

Please note: There is no fee for membership and all memberships are subject to Board approval.

The goals and objectives of Debra Dynes Family House Inc. are to provide and advance the welfare of the surrounding community by:

- Providing programs and services without fee for persons;
- Ensuring and encouraging access to such programs and services;
- Establishing, maintaining and conducting educational programs;
- Publishing, distributing and supplying educational materials;
- Organizing people or groups for a specific issue or purpose; and
- Doing all such things necessary to achieve the above objectives

I have read and support the objectives of the Debra Dynes Family House.

Signature: _____ Date: _____

In order to be a regular members, with voting rights, please return the membership form to:

Debra Dynes Family House

955 Debra Ave, Unit 85 Ottawa, ON K2C 0J5

Tel: (613) 224-3824 Email: info@debradynes.com

A CLOSER LOOK



The impact
goes further
than you
know!



Outreach initiatives:

- Hosting our first community BBQ since the beginning of COVID! Residents and supporters came together for dinner and games on a beautiful summer evening
- Distributing Voting Information Guides to the community to help inform residents and emphasize the importance of their participation in government elections
- Ensuring COVID-19 safety information and PPE is distributed widely on an ongoing basis

Contact

955 Debra Unit 85
Ottawa, Ontario
K2C 0J5
613-224-3824
info@debradynes.com
<http://debradynesfamilyhouse.com>
Charitable #: 860064914RR0001



Debra Dynes Family House

A CLOSER LOOK

2022

2022

MORE THAN YOU KNOW

We appreciate your support more than you know! We have been able to grow and establish new initiatives this year and we couldn't have done it without you. We always work hard to invest in programs that meet people's needs. Most of the time, the impact goes further than you know! Education made possible through scholarships, assisting families to gain access to the resources they need to thrive, or supporting a lifelong dream a community member has!

WELCOMING LAVIN SALEH

With a grant we received from the City of Ottawa, we have hired Lavin Saleh as our Community Youth & Family Support Worker. Lavin is at the Family House to support adults and marginalized, racialized youth. She will be helping residents and youth navigate complex and unfamiliar systems, appointments, and the changes that come with different life stages. Whether it is job assistance, appointment accompaniment, or advocacy alongside clients, Lavin is here to help.

You can contact her at:
supportworker@debradynes.com

FOOD BANK

We serve 3,400 people per month. Inflation, high rents, and increased food costs are now the primary reasons that these numbers remain high. Our partnership with Ottawa Food Bank, Wild Wings, individual donors, and many others are essential to getting food where it is needed most.

Scholarship Recipients

TITILOPE O.

Bachelor of Social Work
Carleton University

JEZEN L.

Joint Honours BA in Psychology & Linguistics
University of Ottawa

DAVID M.

Honours BSc in Biomedical Science
University of Ottawa

ISAIAH A.

Business
Algonquin College

KERRY S.

Journalism
Algonquin College

WILGUET F.

Recreation & Leisure Services
Algonquin College

KEEPING CHILDREN CONNECTED

Some ways we have been investing in kids includes:

- 525 fully stocked backpacks with age appropriate supplies for Kindergarten-Grade 12 students
- A soccer program created over the summer with the support of OSEG, Ottawa Redblacks, and a passionate community soccer dad!
- Partnerships through the Oberoi Foundation and the Dave and Darlene Foundation supported summer play-away sports, summer breakfast, and nutrition
- A literacy program is now offered twice a week in partnership with the Ottawa-Carleton District School Board and the Ottawa Catholic School Board. This program is expanding to include access to Mathletics and Prodigy program resources and assessment tools.
- Emergency Lunches and our After4 program continue to run and are vital to keep children supported and connected to each other and essential resources
- Play-away sports are starting up this month! With new access to a gym, our talented staff member Wil will be leading games and sports for children and youth two evenings a week

AGENDA

2021 Annual General Meeting

November 14th, 2022

Held virtually at 6:00 P.M.

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1. Welcome to the Family House and Indigenous Land Acknowledgement | Peter Organ |
| 2. Opening Remarks | Stephane Giguere |
| 3. Approval of Agenda
<i>-Motion to approve the agenda</i> | Georgia Roberts |
| 4. Minutes of the AGM of November 15, 2021
<i>-Motion to approve the minutes as presented</i> | Lynn Brodie |
| 5. Auditor's Financial Statement
<i>-Motion to accept and ratify the financial statements as presented from August 2021-July 2022</i> | Ross Holmes
Peter Organ |
| 6. Appointment of Auditor for 2022-2023
<i>-Motion to approve Mitchell & Holmes Accountants for the fiscal year 2022-2023</i> | Peter Organ |
| 7. Nominating Committee Report
<i>-Motion to accept the slate of directors for 2022-2023 as presented</i> | Georgia Roberts |
| 8. Report of the Board | Peter Organ |
| 9. MP Update | MP Yasir Naqvi |
| 10. MPP Update | MPP Joel Harden |
| 11. Report of the Executive Director | Barbara Carroll |
| 12. Guest Speaker | Councillor Riley Brockington |
| 13. Video- Debra Dynes Family House: More Than You Know | Bob Fleck Creative |
| 14. Announcements and Other Business | Peter Organ |
| 16. Adjournment
<i>-Motion to adjourn</i> | Peter Organ |

2021 AGM DRAFT MINUTES



Debra Dynes Family House/La Maison Familiale Debra Dynes

Annual General Meeting Draft Minutes

November 15th, 2021

1. Welcome to the Family House and Indigenous Land Acknowledgement

Andrew Hubbertz, Chair, began by acknowledging the land on which we gather is the traditional unceded territory of the Algonquin Anishnaabeg people. He welcomed everyone to the virtual AGM, which was held on Zoom. Andrew introduced board members and the guest speakers for the evening.

2. Opening Remarks

Stephane Giguere, CEO of Ottawa Community Housing, made opening remarks. He introduced himself, thanked everyone for coming, and shared about the role Debra Dynes Family House plays in serving the OCH community. COVID has amplified and changed the needs of the community, especially food insecurity.

3. Approval of the Agenda

A motion to approve the agenda was moved by Georgia Roberts and seconded by Lynn Brodie. Motion carried.

4. Minutes of the AGM of January 25th, 2021

A correction was made to include Rusha Beya and Lynn Brodie as new members on the nominating committee report. A motion was made to approve the amended minutes of the AGM of January 25th, 2021. The motion was moved by Lauren Parlee and seconded by Peter Organ. Motion carried.

5. Auditor's Financial Statement

Andrew Hubbertz introduced Ross Holmes of Mitchell and Holmes Chartered Accountants to present the audited financial statements for the 2020-2021 fiscal year. There was a motion to ratify the presented financial statements as presented, passed by the Board on October 25th, 2021. The motion was moved by Andrew Hubbertz and seconded by Maggie Lederman. Motion carried.

6. Appointment of Auditor for 2021-2022

A motion to retain Mitchell and Holmes Chartered Accountants as the auditor for the 2021-2022 fiscal year was moved by Andrew Hubbertz and seconded by Lauren Parlee. Motion carried.

7. Nominating Committee Report

Peter Organ presented the nominating report.

Continuing members elected for a 2-year term are Peter Organ, Maria Cristina Penaloza, Melanie Moulougou, Laura Dumont, Medhanie Efter, and Lynn Brodie.

Members up for re-nomination this year are Georgia Roberts, Lauren Parlee, Timofei Pchenitchnikov, and Maggie Lederman.

New members are Titilope Oshinubi, and Kerry Slack.

A motion was put forward to accept the slate of directors for 2021-2022 as presented. Moved by Peter Organ and seconded by Georgia Roberts. Motion carried.

8. Report of the Board

Andrew Hubbertz, Chair, welcomed members to the AGM and thanked everyone for their attendance. He presented the Board Report and noted that the Board had met eleven times, virtually over zoom, and welcomed two new members. He noted the increased emergency funding that was necessary to meet the changing needs of the community. He highlighted the five individual Bright Futures Scholarships that were awarded this year. The Lairds started the Bright Futures scholarship. An anonymous donor provided funding for the Ruth Loomer scholarship, of \$15,000 to one individual, over 3 years. Andrew shared the news of his retirement with the membership and thanked everyone he has had the pleasure of working with.

9. MP Update – Yasir Naqvi

Yasir Naqvi, MP, greeted everyone as a friend and neighbor of the community. He highlighted that the best way to serve the community is to work together and form partnerships. He provided the contact information for his office and is in the process of setting up a community office.

10. Report of the Executive Director

Barbara Carroll, Executive Director, thanked everyone in attendance at the meeting and highlighted the sense of community that has been maintained throughout the past year. The Family House provided consistent and reliable, uninterrupted services to meet the needs of community members. Safety has always been a priority. This past year, there were record breaking numbers for the foodbank, school supplies, Christmas hampers and toys, school lunches and snacks provided. The Family House has many partnerships with organizations, which has been invaluable to continue providing services and continue the House's capacity to respond. Barbara highlighted the youth commitment and thanked the community members who have come together to contribute to the quality of life in the community.

11. MPP Update – Joel Harden

Joel Harden, MPP, thanked everyone at the Family House. He acknowledged the challenges with ODSP changes and how COVID has been particularly difficult for this group. He talked about the financial statements recently put out by the provincial government, and about his commitment to pushing for well-funded public services. Joel welcomed feedback from community members and provided his contact information.

12. Guest Speaker – Bob Fleck

A video recording of Bob Fleck was played. He highlighted how the community garden brings people together. He emphasized how children and youth grow up in the community. Bob has visited the Family House many times in the creation of his videos and sees the respect and values that are instilled by many dedicated individuals. The showing of his most recent video followed up Bob's speech.

13. Video – Debra Dynes Family House: A Connected Community

The video was show during the meeting and can also be found on YouTube.

14. Ward 16 Report and Update

Riley Brockington, City of Ottawa Councillor for River Ward, thanked everyone involved in running the Family House, especially remaining open through COVID. He spoke about the necessity for the City budget to ensure community needs are met. Riley acknowledged the housing and homeless crisis in the City. He is an advocate for continuing to support social services like the Family House.

FINANCIAL STATEMENTS 2021-2022



DRAFT

DEBRA DYNES FAMILY HOUSE /
LA MAISON FAMILIALE DEBRA DYNES
FINANCIAL STATEMENTS
JULY 31, 2022

Independent Auditor's Report
Statement of Financial Position
Statement of Operations
Statement of Changes in Fund Balances
Cash Flow Statement
Notes to Financial Statements

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Debra Dynes Family House / La Maison Familiale Debra Dynes:

Opinion

We have audited the financial statements of Debra Dynes Family House / La Maison Familiale Debra Dynes (the Family House), which comprise the statement of financial position as at July 31, 2022, and the statements of operations, changes in net assets, and cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Debra Dynes Family House / La Maison Familiale Debra Dynes as at July 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of the report. We are independent of the Family House in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing these financial statements, management is responsible for assessing the Family House's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Family House or to cease operations, or has no realistic alternative to do so.

Those charged with governance are responsible for overseeing the Family House's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Family House's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Family House's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Family House to cease to continue as a going concern.

MITCHELL & HOLMES
CHARTERED PROFESSIONAL ACCOUNTANTS

B.N. Mitchell, B.A., CPA, CA
R.D. Holmes, B. Comm., CPA, CA

150 Isabella Street, Suite 302
Ottawa, Ontario
K1S 1V7
Tel: (613) 231-5559
Fax: (613) 231-5722

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

MITCHELL & HOLMES
Chartered Professional Accountants, Licensed Public Accountants

November 4, 2022
Ottawa, Ontario

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES
STATEMENT OF FINANCIAL POSITION

JULY 31, 2022

	<u>General Fund</u>	<u>Funding and Grants Fund</u>	<u>Marian Chapman Fund</u>	<u>Debra Dynes Scholarship Fund</u>	<u>2022</u>	<u>2021</u>
CURRENT ASSETS						
Cash	\$ 44,261	\$128,843	\$ 214	\$ 15,363	\$188,681	\$156,646
Investments (Note 4)	32,842	-	21,546	-	54,388	54,223
Accounts receivable	-	25,395	-	-	25,395	18,241
Government receivable	-	2,839	-	-	2,839	6,877
Prepaid expenses	-	<u>2,776</u>	-	-	<u>2,776</u>	<u>3,576</u>
	77,103	159,853	21,760	15,363	274,079	239,563
OTHER LONG-TERM ASSETS (Note 5)	-	-	16,090	-	16,090	16,090
CAPITAL ASSETS (Note 6)	-	-	-	-	-	<u>124</u>
	<u>\$ 77,103</u>	<u>\$159,853</u>	<u>\$ 37,850</u>	<u>\$ 15,363</u>	<u>\$290,169</u>	<u>\$255,777</u>

(See accompanying notes to the financial statements)

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES
STATEMENT OF FINANCIAL POSITION

JULY 31, 2022

	<u>General Fund</u>	<u>Funding and Grants Fund</u>	<u>Mariam Chapman Fund</u>	<u>Debra Dynes Scholarship Fund</u>	<u>2022</u>	<u>2021</u>
CURRENT LIABILITIES						
Accounts payable and accrued liabilities	\$ -	\$ 11,891	\$ -	\$ -	\$ 11,891	\$ 12,551
Deferred revenue	-	98,219	-	-	98,219	69,602
Inter-fund balances	<u>(729,707)</u>	<u>711,661</u>	<u>17,497</u>	<u>549</u>	<u>-</u>	<u>-</u>
	(729,707)	821,771	17,497	549	110,110	82,153
DEFERRED GRANTS RELATED TO CAPITAL IMPROVEMENTS (Note 7)	<u>52,084</u>	<u>-</u>	<u>20,353</u>	<u>-</u>	<u>72,437</u>	<u>72,272</u>
	(677,623)	821,771	37,850	549	182,547	154,425
FUND BALANCES	<u>754,726</u>	<u>(661,918)</u>	<u>-</u>	<u>14,814</u>	<u>107,622</u>	<u>101,352</u>
	<u>\$ 77,103</u>	<u>\$ 159,853</u>	<u>\$ 37,850</u>	<u>\$ 15,363</u>	<u>\$ 290,169</u>	<u>\$ 255,777</u>

On behalf of the Board of Directors:

.....Director

.....Director

(See accompanying notes to the financial statements)

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED JULY 31, 2022

	<u>General Fund</u>	<u>Funding and Grants Fund</u>	<u>Marian Chapman Fund</u>	<u>Debra Dynes Scholarship Fund</u>	<u>2022</u>	<u>2021</u>
REVENUES						
City of Ottawa	\$ -	\$ 195,220	\$ -	\$ -	\$ 195,220	\$ 188,506
Donations	46,090	-	-	13,625	59,715	69,653
Grants and other revenue	-	243,324	-	-	243,324	214,245
Interest	46	-	-	-	46	23
Miscellaneous	-	13,630	-	-	13,630	97,822
	<u>46,136</u>	<u>452,174</u>	<u>-</u>	<u>13,625</u>	<u>511,935</u>	<u>570,249</u>
EXPENSES						
Amortization	-	124	-	-	124	39
Insurance	-	2,335	-	-	2,335	2,248
Nutrition program	-	33,210	-	-	33,210	26,678
Office and administration (Note 11)	1,299	52,259	-	72	53,630	115,421
Scholarship distribution	-	-	-	9,000	9,000	5,000
Telephone and communications	-	2,931	-	-	2,931	3,432
Wages and benefits	-	404,435	-	-	404,435	399,214
	<u>1,299</u>	<u>495,294</u>	<u>-</u>	<u>9,072</u>	<u>505,665</u>	<u>552,032</u>
EXCESS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUES)	<u>\$ 44,837</u>	<u>\$ (43,120)</u>	<u>\$ -</u>	<u>\$ 4,553</u>	<u>\$ 6,270</u>	<u>\$ 18,217</u>

(See accompanying notes to the financial statements)

DEBRA DYNES FAMILY HOUSE

LA MAISON FAMILIALE DEBRA DYNES

STATEMENT OF CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JULY 31, 2022

	<u>General Fund</u>	<u>Funding and Grants Fund</u>	<u>Marian Chapman Fund</u>	<u>Debra Dynes Scholarship Fund</u>	<u>2022</u>	<u>2021</u>
FUND BALANCE, BEGINNING	\$ 709,889	\$ (618,798)	\$ -	\$ 10,261	\$ 101,352	\$ 83,135
EXCESS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUES)	<u>44,837</u>	<u>(43,120)</u>	<u>-</u>	<u>4,553</u>	<u>6,270</u>	<u>18,217</u>
FUND BALANCE, ENDING	<u>\$ 754,726</u>	<u>\$ (661,918)</u>	<u>\$ -</u>	<u>\$ 14,814</u>	<u>\$ 107,622</u>	<u>\$ 101,352</u>

(See accompanying notes to the financial statements)

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES
CASH FLOW STATEMENT
FOR THE YEAR ENDED JULY 31, 2022

	<u>2022</u>	<u>2021</u>
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess of revenues over expenses	\$ 6,270	\$ 18,217
Items not affecting cash:		
Amortization	<u>124</u>	<u>39</u>
	<u>6,394</u>	<u>18,256</u>
 Change in non-cash operating working capital items:		
Accounts receivable	(7,154)	(15,024)
Prepaid expenses	800	(1,084)
Government receivable	4,038	(1,363)
Investments	(165)	(120)
Accounts payable and accrued liabilities	(660)	1,827
Deferred revenue	<u>28,617</u>	<u>23,247</u>
	<u>25,476</u>	<u>7,483</u>
	31,870	25,739
INVESTING		
Increase in deferred grants related to capital improvement	<u>165</u>	<u>120</u>
NET CASH INFLOW	32,035	25,859
CASH, BEGINNING OF YEAR	<u>156,646</u>	<u>130,787</u>
CASH, END OF YEAR	<u>\$188,681</u>	<u>\$156,646</u>

(See accompanying notes to the financial statements)

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES
NOTES TO THE FINANCIAL STATEMENTS
JULY 31, 2022

1. PURPOSE OF THE CORPORATION

The Debra Dynes Family House / La Maison Familiale Debra Dynes is a registered charity and is incorporated without share capital as a not-for-profit organization under the laws of Canada and is exempt from income taxes. The purpose of the Debra Dynes Family House / La Maison Familiale Debra Dynes is to improve the quality of life for multi-culturally diverse families, children and youth who are low income and working poor, through a range of services and programs that are community driven and meet their needs.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Canadian standards for not-for-profit organizations. Outlined below are those policies considered to be significant.

a) Fund Accounting

Revenues and expenses related to non-specified purposes are reported in the General Fund. Generally, the General Fund is used to hold funding received until fund allocation is determined.

Revenues and expenses related to the delivery of specific programs and administrative activities are reported in the Funding and Grants Fund.

The Marian Chapman Fund was founded in memory of a former board member. The funds are to be used for a future renovation/new building project.

The Debra Dynes Scholarship Fund was established to provide scholarships to residents of the community to assist with post secondary school initiatives.

b) Revenue Recognition

The Debra Dynes Family House / La Maison Familiale Debra Dynes follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. The disbursement of revenues related to specific programs is generally subject to audit by the funding body. Based on experience the Family House believes costs ultimately disallowed, if any, would be immaterial to the financial statements. Adjustments to prior years contributions would be recorded in the year in which the funding body requests the adjustment. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Donation revenue is recorded upon receipt.

c) Donated Goods and Services

Donated goods are recorded at fair market value. As with many charitable organizations, the Family House relies on volunteer and other donated services to maintain operations. These donated services are not recorded.

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES
NOTES TO THE FINANCIAL STATEMENTS
JULY 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

d) Use of Estimates

The preparation of the financial statements in conformity with Canadian standards for not for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant estimates include fair value estimates and the remaining useful life of capital assets.

e) Investments

The Debra Dynes Family House / La Maison Familiale Debra Dynes has a Guaranteed Investment Certificate that is accounted for as held for trading and therefore carried at market value which includes any re-invested income. Income earned, whether realized or unrealized, is recorded in the statement of operations unless otherwise restricted.

f) Financial Instruments

Financial instruments are financial assets or liabilities of the Debra Dynes Family House / La Maison Familiale Debra Dynes , in general, the Debra Dynes Family House / La Maison Familiale Debra Dynes has the right to receive cash or another financial asset from another party or the Debra Dynes Family House / La Maison Familiale Debra Dynes has the obligation to pay another party cash or other financial assets.

Measurement of financial instruments:

The Debra Dynes Family House / La Maison Familiale Debra Dynes initially measures its financial assets and liabilities at fair value.

The Debra Dynes Family House / La Maison Familiale Debra Dynes subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity and other instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in operations.

Financial assets measured at amortized cost include, cash, certain cash equivalents and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities. Financial assets measured at fair value include investments.

Impairment:

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting

DEBRA DYNES FAMILY HOUSE
LA MAISON FAMILIALE DEBRA DYNES
NOTES TO THE FINANCIAL STATEMENTS
JULY 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in operations.

Transaction costs:

The Debra Dynes Family House / La Maison Familiale Debra Dynes recognizes its transaction costs in operations in the period incurred. However, the financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

g) Capital Assets

Capital assets are recorded at cost. Amortization is recorded on the declining balance basis using an annual rate of 30% for computer equipment, 20% for equipment, and 100% for leasehold improvements, except in the year of acquisition when one-half the rate is used. Capital assets not ready for their intended use are not amortized.

3. ECONOMIC DEPENDENCE

The City of Ottawa provides an annual grant that sustains the Family House by providing over 38% of the annual operating income (33% - 2021). The Family House is economically dependent upon the City of Ottawa.

4. INVESTMENTS

The Debra Dynes Family House / La Maison Familiale Debra Dynes has two guaranteed investment certificates. The principal and accrued interest is re-invested at maturity. The face value of the GICs is \$54,388 (2021 - \$54,223) on July 31, 2022 and was carried at market value which included accrued interest. The interest rate was 2.05% (2021 - 0.15%). The interest earned on these investments is restricted for capital improvements and is therefore not recognized in income until the related expenses are incurred.

5. OTHER LONG-TERM ASSETS

Other long-term assets relate to costs pertaining directly to the creation of a new building but are not part of actual building construction. These costs will be deferred until the building is ready for productive use at which point they will be amortized over the expected future period of benefit.

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6. CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2022 Net Book Value</u>	<u>2021 Net Book Value</u>
Computer	\$ 3,309	\$ 3,309	\$ -	\$ 46
Equipment	4,547	4,547	-	78
Leasehold improvements	<u>3,212</u>	<u>3,212</u>	<u>-</u>	<u>-</u>
	<u>\$11,068</u>	<u>\$11,068</u>	<u>\$ -</u>	<u>\$ 124</u>

7. DEFERRED GRANTS RELATED TO CAPITAL IMPROVEMENTS

Deferred contributions reported in the General Fund and Marian Chapman Fund relate to restricted funding received for capital expenses. The investment income generated on both of these funds is restricted for capital improvements and as such is deferred in the appropriate fund. As capital expenses are incurred they are capitalized and the related contribution revenue will be recognized as those assets are amortized over the expected future benefit period.

8. CAPITAL MANAGEMENT

As a not-for-profit entity, the Debra Dynes Family House / La Maison Familiale Debra Dynes's operations are reliant on revenues generated annually. The Debra Dynes Family House / La Maison Familiale Debra Dynes has accumulated unrestricted fund balances over its history. A portion of the accumulated fund balances are retained as working capital which may be required from time to time due to timing delays in receiving external funding. The remaining surplus is available for the use of the Debra Dynes Family House / La Maison Familiale Debra Dynes at the Board's discretion. The Debra Dynes Family House / La Maison Familiale Debra Dynes maintains four funds, one of which (the Marian Chapman Fund) is externally restricted; the other three funds are not externally restricted.

9. FINANCIAL INSTRUMENTS RISKS AND CONCENTRATIONS

The Debra Dynes Family House / La Maison Familiale Debra Dynes is exposed to various risks through its financial instruments. The following analysis provides a measure of the Family House's risk exposure and concentrations as at July 31, 2022.

Credit risk:

Credit risk arises from the potential that a counter party will fail to perform its obligations. It is management's opinion that Debra Dynes Family House / La Maison Familiale Debra Dynes is not exposed to significant credit risk as its main credit risk relate to its accounts receivable. The accounts receivable are managed and analyzed on an ongoing basis. Debra Dynes Family House / La Maison Familiale Debra Dynes is of the opinion that its exposure to bad debts is not significant.

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9. FINANCIAL INSTRUMENTS RISKS AND CONCENTRATIONS (CONTINUED)

Liquidity risk:

Liquidity risk is the risk that Debra Dynes Family House / La Maison Familiale Debra Dynes will not be able to meet a demand for cash or fund its obligations as they come due. Sufficient short-term investments are on hand at any given time that can readily be converted to cash to cover any expected and unexpected operating requirements.

Currency risk:

Currency risk is the risk to Debra Dynes Family House / La Maison Familiale Debra Dynes' revenues and expenses that arises from fluctuations of foreign exchange rates and the degree of volatility of these rates. It is management's opinion that Debra Dynes Family House / La Maison Familiale Debra Dynes is not exposed to any currency risk as it has no material transactions in foreign currencies.

Fair value market risk:

The Debra Dynes Family House / La Maison Familiale Debra Dynes' investments in cash equivalents and fixed income investments are subject to market risks as the value of these investments will change with market fluctuations. Based on the nature of the investments, it is management's opinion that Debra Dynes Family House is not exposed to significant fair value market risk.

Interest rate price risk:

The Debra Dynes Family House / La Maison Familiale Debra Dynes' fixed income investments earn interest at prevailing market rates. It is management's opinion that these investments do not expose Debra Dynes Family House / La Maison Familiale Debra Dynes to significant interest rate risk.

Changes in risk:

There has been no significant change in the level of risk during the year.

10. COVID-19

On March 11, 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) pandemic. As a result, economic uncertainties have arisen which are likely to negatively impact revenue and expenses. Other financial impact could occur, though such potential impact is unknown at this time.

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11. OFFICE AND ADMINISTRATION

The office and administration expenses are summarized as follows:

General Fund:

	<u>2022</u>	<u>2021</u>
Office	\$ 773	\$ 1,299
Interest and bank charges	<u>526</u>	<u>419</u>
	<u>\$ 1,299</u>	<u>\$ 1,718</u>

Funding and Grants Fund:

Professional fees	\$ 6,392	\$ 5,841
House supplies	6,055	10,504
Christmas Cheer	5,335	14,110
Dragon Boat grant expenses	2,675	7,324
Community garden	4,777	12,500
Trillium grant expenses	17,858	12,260
Covid-19 expenses	-	5,188
MLC grant expenses	3,389	8,510
Other miscellaneous	2,894	37,388
Community foundation	1,780	-
United Way	<u>1,104</u>	<u>-</u>
	<u>\$ 52,259</u>	<u>\$113,625</u>

Debra Dynes Scholarship Fund

Interest and bank charges	<u>\$ 72</u>	<u>\$ 78</u>
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NOMINATIONS REPORT

To the membership and guests. Thank you for being here tonight. My name is Georgia Roberts and I am a member of the Debra Dynes Board.

This is the nomination report from the Board of the Debra Dynes Family House for confirmation tonight at our AGM 2022 for the Board Terms 2022-2023.

Our Board is entirely volunteer and includes community members who live directly in our OCHC units and people from the wider community. Board Members bring insight and a range of talents and skills to our monthly Board meetings, community activities and programs. They are committed to the Mission Statement of the Family House and to improving the quality of life for residents and service users.

Resignation from the Board and not seeking re-election – Kerry Slack

We are sorry to lose Kerry after her first year on the Board. Kerry is now pursuing post secondary education and cannot commit to her studies and Board work at this time. Kerry was instrumental in creating our land acknowledgement statement and remains a very strong supporter of all that the Family House does in the community. Thank you, Kerry, for your commitment. We wish you success with your studies and hope that you may consider rejoining the Board in the future.

NOMINATIONS REPORT

The status of the Board is as follows:

Board members who were elected or re-elected last year 2020-2021, so have another year in their term are:

- Georgia Roberts
- Lauren Parlee
- Timofei Pchenitchnikov
- Margaret Lederman

Board members who currently sit on the Board and have indicated that they are willing to seek re-election are:

- Peter Organ
- Lynn Brodie
- Maria Cristina Penalozza
- Melanie Moulougou
- Medhanie Efter
- Laura Dumont
- Titilope Kazeem -Oshinubi

Nomination to join the Debra Dynes Family House Board in 2022 for a two-year term - Nancy Silva

Nancy is a long time resident in the Debra Dynes Community. She will be a familiar face to many as she has had a long career as a caregiver in the community. Recently retired, Nancy is now a dedicated volunteer with our community garden. Nancy brings a wealth of experience to the Board, particularly her knowledge of the community.

I would ask that the Membership accept the slate of new Board members as presented.

BOARD REPORT

August 1st, 2021- July 31, 2022

My name is Peter Organ, and I am the current Chair of the Board of Debra Dynes Family House. On behalf of the Board, I want to welcome you to our Annual General Meeting. It is your attendance that demonstrates the continued importance of the House to the community it serves. Thank you to our guests and guest speakers for being here tonight. It is through partnerships that we continue to evolve as a Board and organization.

As a Board we meet regularly to provide oversight that ensures the House is effectively carrying out its mission and that it complies with legal obligations. Our Board is diverse in its makeup and has a range of skilled and talented volunteers who bring insight and energy in setting direction to meeting the needs of our community. We aim always, to have a large OCHC resident component as part of the Board's makeup and continue to encourage youth to become Board members so that we can understand their unique perspectives and challenges as community members.

We are indebted to our bookkeeper Sylvia Hamashuk for her commitment to the community and the work that she does to support the Board.

We have, due to necessity, continued to meet virtually via Zoom. Hopefully going forward we will be able to have more in person Board Meetings and an in person AGM. The virtual meetings have served us well and are probably now a fact of life, but we miss the opportunities for the personal connections that can only be made when we come together.

We were fortunate to welcome two community residents to our Board at our last AGM- Kerry Slack, and Titilope Kazeem-Oshinubi. Both are mothers, raising families independently and have returned to school. We have no doubt that they will be successful as they finally get to realize a path to their future goals.

BOARD REPORT

We also now have a Board Member and resident, Timofei, who completed his officer training with the Ottawa Police Force and graduated at a Badge Ceremony October 18, 2022. He is now a community police officer in the west end of the City.

We are grateful that they, like other Board members are willing to give their time to the Board meetings that we hold. Volunteer Boards are the heartbeat of so many organizations that are critical for the well being of this City. Thank you to all our Board members

The work of the Board is diverse and reaches many areas that make up the programs and services of the Family House.

We continue our scholarship program and are very grateful to the volunteers that make up our scholarship committee, for their work in helping to move people forward. We hope that this important program continues for many more years. As well as scholarships, one of the benefits that happens at the Family House is a focus on youth employment, often a first job either at the house or with the summer camps, valuable experiences to add to any resume.

The raised bed gardens at Debra Dynes and Carleton Memorial have added another important dimension to the Family House. Through the hard work and dedication of MaryAnne and Lynda, our volunteer gardeners, the gardens provide a nutritional supplement, and community involvement to everyone's benefit.

Going forward the challenges that the Family House are facing are significant. We hear that emergency funding that was COVID related is ending. It was absolutely essential to meet the unprecedented need that we have been seeing.

As a Board we would caution that the need has not ended due to new pressures- inflation, high rents and increased food costs. It may be our biggest challenge yet but we will continue to make every effort as a Board to meet the need.

Peter Organ
Board Chair

EXECUTIVE DIRECTOR REPORT

Welcome, and thank you for joining us for our AGM. We are still virtual this year but are really looking forward to being together again for meetings, programs and special events.

An AGM is always a chance to reflect, showcase the community and Family House, and see what lies ahead.

We held our first community BBQ in August this year. It was a long time coming! We have not been able to host an event like this since 2020 due to safety concerns. It was so good to hear the music, enjoy good food together and meet some Ottawa Red Black team members!

Going forward we will continue to build back and take every opportunity to celebrate together in safe spaces.

Our services and support can be broad and ongoing, as people navigate unfamiliar territory and systems. Our interactions can be brief or as long as needed. We work to build relationships and assist in whatever capacity is meaningful to someone. We do that, every day, but not alone. Our staff, volunteers and partners have been outstanding in helping us through each and every day. That is especially true this year where high demand for assistance has stretched our capacity, yet our young team has come through time and time again. Many of those young people live and have grown up in the community. Some we have known since they were quite small. It is amazing to see how they have grown and matured into the young adults they are today. Community has a very special meaning for them. It is a privilege to know them and work with them as they develop their career paths and mentor the next generations of community children and youth.

EXECUTIVE DIRECTOR REPORT

Debra Dynes is a strong and resilient community, but as we move from coping with Covid-19 we are now faced with an even greater challenge as food prices rise, rents become even more unaffordable and people struggle with the repercussions of inflation.

If 2020/2021 was a year of unprecedented demand for essential services, wherever we look to support people, food assistance, school supplies, Christmas and seasonal help, the demand is higher. We are seeing an increase in the level of need and requests for assistance everywhere.

We are being advised that Covid relief monies, to help organizations, is finished, but we, and other Agencies, are seeing overwhelming need. It is a difficult challenge. Too often, especially with food services, our response is that we are doing the best that we can. That is simply not good enough. We must do better as agencies, as a City, Province, and Country. Funding and resources are urgently needed so that there can be, at the very least, an adequate response to a serious crisis.

Debra Dynes is a first point of contact for so many. We can make a difference. Working with limited capacity, we are a small and dedicated team committed to go the extra mile, if needed, and to stand alongside others. Our goal remains, to be a trusted, stable and reliable resource, where it is most needed. Present circumstances make that very difficult; the foreseeable future does not look bright.

We need the voices and actions of others to recognize how serious the situation is for so many people and to address it.. The well-being of residents, service users, and communities like ours, must be a top priority.

Our growing list of partners has been essential to keep services going, even as their capacity to help is challenged. Thank you to everyone who has contributed from increasing our capacity to grow more food through more raised beds at Carleton Memorial United Church to corporate community days, soccer and sports funding and in particular, the City of Ottawa, through Community Safety and Well Being Funding that has made it possible for us to engage a Community Support Worker to support families and marginalized and racialized youth.

EXECUTIVE DIRECTOR REPORT

I am deeply grateful to all of you, community residents, community youth, members, supporters, staff, volunteers and partners, for all that you do to support the Family House. You remain the backbone of everything we do.

We have been fortunate to work again with Bob Fleck of BobFleckCreative and have a new video that we will launch at this meeting tonight. It has a different tone, but I hope that it can help to bring some perspective on what is important when times are tough.

We work every day to meet immediate need, but we never lose sight of where the “big investment” of time and energy should be. Our children and youth show us time and time again that when we are supportive, engaged and create opportunities, we grow great kids and young adults, who shape and contribute to their community in so many ways. They are 100% of our future. Your ongoing support will make such a difference for them. More than you will ever know!

Thank you,

Barbara Carroll M.S.W.

Executive Director